



Safe Ride Program

Columbia Distributing offers reimbursement for your safe ride home via Taxi, Lyft or Uber through our Social Responsibility Program.

Criteria for reimbursement:

- 1) This policy covers a safe ride home only (unless attending a company sponsored event that will span several locations, including to and from a company sponsored event).
- 2) The ride must be within a reasonable distance from your location to your home.
- 3) You must save your receipt from your ride and submit via the Wells One Cash Expenses website. If you do not have a Wells One account, you can submit the receipt to your supervisor for reimbursement.

*This policy is intended for occasional use when needed for safety. It is not to be used for daily commuting or as a routine transportation option. Reasonable use is to be determined by your manager or supervisor.

**This policy does not apply while you are on vacation or during non-work-related travel outside of your usual area.

***Abuse of the Safe Ride Program will not be tolerated. Any Misuse of the program may result in disciplinary action, up to and including termination.